

PRIVATE AND CONFIDENTIAL

APPLICATION FORM

Please complete this form using capital letters and black ink only, and return it to:

LDS Leak Detection Specialists LTD
138 Littlehampton Road, Worthing, West Sussex, BN13 1QT
 or Email to : lisa@leakdetectionspecialists.co.uk

Position applied for:

Salary expectation:

PERSONAL DETAILS

| | | |
|--------------|----------------|--------------------|
| Title | Surname | Forename(s) |
|--------------|----------------|--------------------|

| | |
|-----------------|--|
| Address | |
| Postcode | |

Telephone numbers:

home:

mobile:

Email:

Are there any restrictions on your continued residence or employment in the UK?

YES NO

If yes, please give details:

What period of notice are you required to give to your present employer?

Where did you hear about this vacancy?

| | | |
|--|------------------------------|-----------------------------|
| Do you have a current driving licence? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Do you have your own vehicle? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Do you have a points on your licence? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you Gas Safe Registered? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Do you have an industry CSCS card? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

What valid Industry membership cards to you hold?

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**EMPLOYMENT RECORD
CURRENT OR MOST RECENT JOB**

Position held:

Dates: from _____ to _____

Name and address of employer:

Brief description of duties:

Current or last salary and reason for leaving:

PREVIOUS EMPLOYMENT

(please start with the most recent and work backwards, continuing on a separate sheet if necessary)

Position held:

Dates: from _____ to _____

Name and address of employer:

Brief description of duties:

Reason for leaving:

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PREVIOUS EMPLOYMENT

Position held:

Dates: from _____ to _____

Name and address of employer:

Duties:

Reason for leaving:

Position held:

Dates: from _____ to _____

Name and address of employer:

Duties:

Reason for leaving:

Position held:

Dates: from _____ to _____

Name and address of employer:

Duties:

Reason for leaving:

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| EDUCATION <i>Please indicate all qualifications, starting with the most recent</i> | |
|---|--|
| School /college/university | Qualifications gained/subjects and grades |
| | |

| TRAINING/PROFESSIONAL QUALIFICATIONS | |
|---|----------------------|
| Course and training provider <i>(ie in-house, external body, professional association or institute)</i> | Brief details |
| | |

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REASON FOR APPLYING

Why do you consider you are a suitable candidate for this position and what motivated you to apply?

Why do you want to work for LDS?

What appeals to you about this role?

How well do you understand the Industry/Job?

Please describe your plumbing experience?

Do you have any Leak Detection experience?

How good are your IT Skills and your report writing skills?

How do you work with customers?

When working alone how do you motivate yourself?

How to you organize yourself?

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How do you manage difficult customers?

How do you learn best?

What are your strengths?

What are your weaknesses?

How do you feel about travelling 2 hours to a job?

How would your friends/partner describe you?

What makes you angry?

What would you change about yourself?

What de-motivates you?

What are you proud of?

If we rang your boss for a reference, what would s/he say about you?

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| |
|------------------------------|
| NAME: |
| POSITION APPLIED FOR: |

| REFERENCES | |
|--|---|
| <i>Please give the names and contact details of two referees whom we can contact to provide information in support of your application. One of these should be your current manager: if you are not in employment, please supply the name of your most recent employer or an academic reference (eg tutor or teacher). Please indicate below whether references may be taken up prior to an offer of employment being made and accepted and ensure that your referees are aware of this application.</i> | |
| Current/last employment | Previous employment |
| Name Job title Address Postcode Telephone Email Position held in relation to you (eg line manager) Job held by you and dates | Name Job title Address Postcode Telephone Email Position held in relation to you (eg line manager) Job held by you and dates |
| Referee can be contacted prior to offer being made? YES/NO | Referee can be contacted prior to offer being made? YES/NO |

REHABILITATION OF OFFENDERS ACT 1974

Applications from ex-offenders are welcomed and will be considered on their merit. Convictions that are irrelevant to this job will not be taken into account. You are required to disclose any convictions, which are not 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

Have you been convicted of a criminal offence, which is not spent, as defined in the above Act?
 YES NO

If yes, please give details of date(s), offence(s) and sentence(s) passed:

The Rehabilitation of Offenders Act does not apply to certain specified professions, nor does it apply to posts which involve contact with children, young people or vulnerable adults. In any of these cases you should state all past convictions, including any that are spent, giving details of date(s), offence(s) and sentence(s) passed:

If you are applying for a post which involves contact with either children or vulnerable adults, please also confirm that you are not listed on either of the following (as appropriate):

I confirm that I am not listed on the children's barred list.
 OR
 I confirm that I am not listed on the adults' barred list.
 AND
 I declare that I have no past convictions, cautions or bind-overs and no pending cases affecting why I might be considered unsuitable to work with children/vulnerable adults.

The information you provide will be treated as strictly confidential and will be considered only in relation to the job for which you are applying.

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EQUAL OPPORTUNITIES MONITORING

We aim to be an equal opportunities employer, and our policy is that job applicants and employees receive equal treatment regardless of sex, race, disability, sexual orientation, religion or belief, age, marital status or civil partnership, pregnancy/maternity or gender reassignment, where any of these cannot be shown to be a requirement of the job concerned. Recruitment, selection and promotion procedures will be monitored to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

To assist us in monitoring the operation of our equal opportunity policy, and for no other reason, please answer the following questions. (Tick box where appropriate.)

SEX

MALE FEMALE PREFER NOT TO SAY

AGE

16-18 YRS 19-21 YRS 22-34YRS 35-44 YRS 45-54 YRS 55-64 YRS
 65 YRS AND OVER PREFER NOT TO SAY

MARITAL STATUS

SINGLE MARRIED/CIVIL PARTNERSHIP CO-HABITATING OTHER PREFER NOT TO SAY

DISABILITY

Do you consider that you have a disability?
 YES NO PREFER NOT TO SAY
 If YES, please give brief details of the disability and any adjustments which would need to be made to enable you to carry out the duties listed for this post (continue on a separate sheet if necessary).

RACE

Please make sure that you read all the categories and then tick the box that applies to you.

White: BRITISH IRISH ANY OTHER WHITE BACKGROUND *(please specify):*

Mixed race: WHITE AND BLACK CARIBBEAN WHITE AND BLACK AFRICAN WHITE AND ASIAN
 ANY OTHER MIXED BACKGROUND *(please specify):*

Asian or Asian British: INDIAN PAKISTANI BANGLADESHI
 ANY OTHER ASIAN BACKGROUND *(please specify):*

Black or Black British: CARIBBEAN AFRICAN ANY OTHER BLACK BACKGROUND *(please specify):*

Chinese or other ethnic: CHINESE ANY OTHER *(please specify):*

Prefer not to say:

SEXUAL ORIENTATION

LESBIAN/GAY BI-SEXUAL HETEROSEXUAL PREFER NOT TO SAY

RELIGION

CHRISTIAN *(including Church of England/Scotland/Ireland, Catholic, Protestant and all other Christian denominations)*
 BUDDHIST HINDU JEWISH MUSLIM SIKH
 ANY OTHER RELIGION *(please specify):* PREFER NOT TO SAY